



Southwestern Child Development Commission, Inc.

...excellence in early childhood education

Est. 1972

Employment Opportunity Child Care Resource and Referral

Child Care Resource and Referral Children's Trust Fund Project Program Facilitator

Southwestern Child Development Commission, Inc. is accepting applications within Child Care Resource and Referral for a Program Facilitator for the Children's Trust Fund Project. This grant funded part-time position will conduct parenting classes to families using an established curriculum through Prevent Child Abuse of NC. Training on the curriculum, Circle of Parents and Incredible Years are required and will be provided to the Program Facilitator. Applicants must have at least a Bachelor's Degree in Early Childhood Education, Child Development, BK or related field and two years qualifying experience in an early childhood setting. Certifications preferred: NC Early Educator Certificate (Minimum of Level 9). Applicants must have a valid NC Driver's License and a car available for work. Ability to travel and work a flexible schedule to include night work is required. Service area includes Haywood, Macon and Jackson Counties. Applicants with a combination of related educational and experience qualifications will be considered.

To apply, submit an NC State Application for Employment (PD107) to Human Resources, Southwestern Child Development Commission (www.swcdcinc.org) or mail to: PO Box 250, Webster, NC 28788. Applications may also be faxed to (828) 631-1860 or emailed to jobs@swcdcinc.org.

Applicants must have a valid NC Driver's License and a car available for work. Only those applicants most qualified based on education and experience will be interviewed.

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****SWCDC is committed to creating a diverse environment and we are proud to be an equal opportunity employer. We do not discriminate in hiring and or personnel procedures against any applicant for employment or employees because of race, national origin, religion, sex (including gender identity, sexual orientation, and pregnancy), age, disability or genetic information.***

Serving Cherokee, Clay, Graham, Haywood, Jackson, Macon, Swain Counties
A Child Care Resource and Referral Agency, 1-800-662-4158

Agency Mailing Address
PO Box 250
Webster, NC 28788
www.swcdcinc.org

Main Office
P. 828-586-5561
F. 828-586-4039

Haywood County Office
P. 828-456-4473
F. 828-452-1914

Cherokee County Office
P. 828-837-9155
F. 828-837-9191